



LS HUMAN CAPITAL SDN BHD

(1171487-T)

SST No.: W10-1811-32000149

HRDC Approved e-Learning Training Program & System

💡 **100% FULLY HRDC Claimable**

HRDC-Approved e-Learning Training Program & System

Simplify Your HR & Compliance with Practical, Affordable & 100% Claimable Solutions

📌 System 1: MELLRS – Yearly Membership Subscription

- ✅ Full access to MELLRS system
- ✅ Email & WhatsApp support (1–3 working days response, usually within 24 hrs)
- ✅ Letter & contract review support
- ✅ 10% discount on in-house training programs
- ✅ 5–10% discount on public training programs
- 💡 100% HRDC claimable

📌 System 2: Employee / Industrial Relations Guide for Managers

A one-stop online training and guidance tool for managers & supervisors to handle day-to-day HR matters. Covers: Onboarding, performance, absenteeism, misconduct, WFH issues, PDPA compliance, exit processes with 36 interactive modules with:

1. Scenarios
2. Interactive questionnaires
3. The law & company policy
4. Process flows
5. Documents, forms & letters
6. Final test

🕒 15–20 minutes per module (progress saved)

📄 Certificate of Completion issued upon passing

📌 System 3: Code of Conduct & Ethics Training System

An online program guiding employees on applying your organisation's Code of Conduct & Ethics. Includes 20 real-life scenarios covering:

- Section 17A (MACC Act)
- Integrity in the workplace
- Harassment (including sexual harassment)
- Third-party relationship management
- ✅ Final quiz & pledge for accountability
- 📄 Certificate of Completion provided



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SUBSCRIPTION F O R M

We hereby confirm subscription (select from 1-3 of the boxes below)
to LS Human Capital's e-Learning Training Program/System

☐

System One

Malaysian Employment Law Learning & Reference System (MELLRS)

☐

System Two

Employee / Industrial Relations Guide for Managers

☐

System Three

Code of Conduct & Ethics Training System

DURATION:

_____ **1-Year Access: RM 3,600 + SST (1–3 users)**

_____ **1-Month Access: RM 1,800 + SST (1–3 users)**

User Details

1. User Name : _____

Email address : _____

2. User Name : _____

Email address : _____

3. User Name : _____

Email address : _____



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Contact Person Details

Name: _____

Date : _____

Position: _____

Company: _____

Phone: _____

E-Mail: _____

Signature: _____

Company Chop: _____

LS Human Capital Sdn Bhd
www.lshumancapital.com