



Code of Conduct and Ethics Training System

Equip your organization with the essential knowledge to prevent misconduct, corruption, and bribery, fostering a culture of integrity and compliance.

Course Objectives

This training system is designed to equip all managers and select employees with the knowledge and tools to uphold ethical standards and prevent misconduct.

Prevent Misconduct

Understand roles and responsibilities in preventing corruption and bribery.

Ensure Compliance

Navigate complex ethical dilemmas and comply with company policies and laws.

Foster Integrity

Promote a culture of integrity and ethical conduct in all business dealings.

Key Course Areas

The course covers four principal areas to ensure comprehensive ethical training.

1

Managing Harassment

Addresses sexual harassment, workplace bullying, and discrimination issues.

2

Compliance Issues

Focuses on Malaysia's Anti-Corruption Commission (MACC) Act, including Section 17A.

3

Integrity Issues

Covers confidentiality, conflict of interest, misrepresentation, and breach of authority.

4

Third-Party Relationships

Guides on ethical dealings with suppliers, vendors, agents, and business partners.



Scenario-Based Learning

The system features 20 realistic scenarios across four modules to provide practical understanding.

Module 1: Harassment

- Sexual harassment
- Workplace bullying
- Discrimination

Module 2: MACC Act

- Section 17A implications
- Company anti-corruption policies

Module 3: Integrity Issues

- Misrepresentation
- Conflict of interest
- Breach of authority/confidentiality
- Gifts & hospitality

Module 4: Third-Party Relationships

- Managing risks with external partners
- Preventing corrupt acts

Learning Methodology

Each scenario employs a six-step interactive approach for in-depth learning.

01

Scenario Presentation

A potential ethical issue is introduced.

03

Considerations/Areas of Concern

Key issues for awareness are shared.

05

Full Solution & Process Flow

The correct resolution and steps are detailed.

02

Law & Company Policy

Relevant legal and internal policies are explained.

04

Interactive Questionnaires

Users select answers with immediate feedback.

06

Management Documents

Relevant policies, forms, and templates are provided.

Expected Outcomes

By completing this training, participants will be equipped to navigate complex ethical situations.



Practical Compliance

How to adhere to the Code of Conduct and Ethics.



Interpret Integrity

Understanding and demonstrating integrity at work.



Avoid Harassment

Strategies to prevent and address workplace harassment.



Address Non-Compliance

Steps to take when witnessing ethical breaches.





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Elevate Your Team's Ethical Standards

Discover how our comprehensive ethics training system can elevate your team's ethical standards. We invite you to experience a **complimentary demonstration**, equipping your team with essential knowledge in compliance, integrity, and preventing workplace harassment. All our programs are **100% HRDC-claimable** and can be tailored to your specific needs.

Schedule Your Free Demo

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